

Minutes of the Management Committee Meeting with Parent Teacher Association held on At Pallavi Model School Bowenpally

The Agenda of the Meeting was

- To discuss in details Fee structure (Tuition & Transport) for the academic year 2023-2024 both for existing students as well as for new admissions.
- List of Books & Note books for 2023-24.
- Implementation of III Lang Telugu in grades IX&X as a compulsory subject as per state government rule.
- Any other with the permission of the Chair.

The meeting was attended by:-

S.NO.	NAME	DESIGNATION	SIGNATURE
1	Mr. M KOMARAIHAH	CHAIRMAN	
2	Mr. AJAY CHAUHAN	SCHOOL MANAGER	
3	Mr. SURENDER NAIDU	DIRECTOR OPERATIONAL	
4	Ms. SHAILAJA REDDY	PRINCIPAL, SECRETARY	
5	Ms. MANJU GUPTA	MEMBER	
6	Ms. HEMALATHA	ADMIN MANAGER	
7	Ms. SINDHU JAYARAJ	VICE PRINCIPAL, BOWENPALLY	
8	Ms. DEEPA ARUN	HM PRIMARY	
9	Ms. VIJAYA MARY	HM PRE-PRIMARY	
10	Dr.Y.VENKATA RAMANA REDDY	MEMBER PARENT REPRESENTATIVE	
11	Mr. SHISHIR SAXENA	MEMBER PARENT REPRESENTATIVE	
12	Ms. PRIYANKA DUGAR	MEMBER PARENT REPRESENTATIVE	
13	Ms. SUMAN MARGUE	MEMBER PARENT REPRESENTATIVE	
14	Mr. ROOPINDER SINGH	MEMBER EDUCATOR	
15	Ms. SHEETAL	MEMBER EDUCATOR	

Number of Schools working under Pallavi Umbrella

❖ Principal has informed parents that

- All the activities of the school are going on as planned.
- Monthly newsletters are being mailed to parents and their valuable feedback is sought in all the categories mentioned in it.
- Monthly log sheet is also been uploaded on to website and in studease app.
- Updating school website regularly with the school events and circulars.
- Posting in Facebook with regard to school activities is also happening regularly.

- Safety and Security of students are of prime concerns for the school and necessary steps are taken in accordance with it.
- Ensuring that maximum number of students are participating in various interschool as well as inter house activities.
- Ensuring that washroom hygiene is being maintained and also educating students upon how to use them and maintain hygiene in washroom.

❖ Fee Structure

- It has been informed by the Principal that there was no hike in fee for the year 2020-21 & 2021-22 therefore there is an overall 10% fee hike after two years on the fee structure. Which is reasonably when compared to nearby CBSE schools. Parents too agreed for the same.
- Existing students fee structure as well as new admission fee structure was discussed with Parents representatives in detailed and took their approval for the same.
- Concessions to be given for sibling cases as also been informed to parent representatives.
- It was also informed that Fee structure mentioned doesn't include Uniform, Transport as well as Books in it.

❖ Parents requests and Responses given by the management Committee

- Encouraging students to participate in various Inter School Activities. School should also be conducting interschool activities.
- Principal informed that as CBSE has introduced HUBS of learning so we can plan more number of interschool activities in the campus itself block every year.
- To inculcate reading habit amongst students.
- Vice Principal informed that inter school designomatic competition will held in the middle block and also the librarian asked students to review the books read by them. Computer teacher encourages students to come up with various innovative ideas.
- To include in any of the school programmes so that students are aware of their contributions to the nation.

❖ Principal requested parent representative to

- Extend their hand in all school events.
- Plan for any community service activities which the school can conduct in their areas.
- To extend their hand in promoting admissions for Pre-Primary sector as well as grade 11.
- To inform anyone who is interested in taking a Pallavi Kids Franchise and also briefed up with the details of Franchise model.

❖ In general parents have expressed their feelings that they are happy with the school and its working in all areas and told that students are not having much of academic burden and are encouraged to participate in all the activities.

❖ Whatsapp group was also created with all the parent representatives.